



EAM Consulting
maintenance services for industry

Health and Safety Policy

EAM Consulting – Health and Safety Policy Statement

Health and Safety at Work etc Act 1974

Our statement of general policy is:

- to provide adequate control of the health and safety risks arising from our work activities
- to consult with our employees on matters affecting their health and safety
- to provide and maintain safe plant and equipment
- to ensure safe handling and use of substances
- to provide information, instruction and supervision for employees
- to ensure all employees are competent to do their tasks, and to give them adequate training
- to prevent accidents and cases of work-related ill health
- to maintain safe and healthy working conditions
- to review and revise this policy as necessary at regular intervals

Signed:



Mark Lees (Principal Consultant, EAM Consulting)

Date: 20th August 2009

Review Date: 20th August 2010

Responsibilities:

1. Individual with overall and final responsibility for health and safety:

Principal Consultant

2. Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

Principal Consultant

3. To ensure health and safety standards are maintained/ improved, the following people have responsibility for all areas:

Principal Consultant

4. All employees have to:

- Co-operate with supervisors and managers on health and safety matters
- Not interfere with anything provided to safeguard their health and safety
- Take reasonable care of their own health and safety
- Report all health and safety concerns to an appropriate person (as detailed in this policy statement)

Health and safety risks arising from work activities:

1. Risk assessments will be undertaken by:
Principal Consultant
2. The findings of the risk assessments will be reported to:
Principal Consultant
3. Action required to remove/control risks will be approved by:
Principal Consultant
4. Individual responsible for ensuring the action required is implemented and checking that the implemented actions have removed/reduced the risks:
Principal Consultant
5. Assessments will be reviewed every 12 months, or when the work activity changes, whichever is soonest.

Safe Plant and Equipment:

1. Individual responsible for identifying all equipment/plant needing maintenance:

Principal Consultant

2. Individual responsible for ensuring that all identified maintenance is implemented:

Principal Consultant

3. Any problems found with plant/equipment should be reported to:

Principal Consultant

4. Individual responsible for checking that new plant and equipment meets health and safety standards before it is purchased:

Principal Consultant

Safe Handling and Use of Substances:

1. Individual responsible for identifying all substances which need a COSHH assessment:

Principal Consultant

2. Individual responsible for undertaking COSHH assessments:

Principal Consultant

3. Individual responsible for ensuring that all actions identified in the assessments are implemented:

Principal Consultant

4. Individual responsible for checking that new substances can be used safely before they are purchased:

Principal Consultant

5. Assessments will be reviewed every 12 months or when the work activity changes, whichever is soonest

Documentation:

1. Health and Safety leaflets can be obtained from:
HSE Books, PO Box 1999, Sudbury, CO10 6SW
2. Health and safety advice is available from:
Principal Consultant or HSE, Government Buildings, Ty Glas, Llanishen, Cardiff, CF14 5SH
3. Individual responsible for ensuring that employees working at locations under the control of other employers, are given relevant health and safety information:
Principal Consultant

Monitoring:

1. Individual responsible for investigating accidents:

Principal Consultant

2. Individual responsible for acting on investigation findings to prevent a recurrence:

Principal Consultant

Emergency Procedures – Fire and Evacuation:

1. Individual responsible for ensuring the fire risk assessment is undertaken and implemented:

Principal Consultant